

APPLICATION FORM FOR HIRE OF CHAPEL

Name of promoting organization			
Do you have any association with Trinity College? If so, please give details <input type="checkbox"/>			
Are you a registered charity? If so, please give details <input type="checkbox"/>			
Applicant	Name Address Mobile phone	Email	
Appointed Security Custodian <i>This must not be a performer or an or an active participant in the event</i>	Name Address Mobile phone	Email	
Type of concert (e.g., orchestral, choral, piano recital) and principal works to be performed			
Name of performers or group		Number of performers	
Date of concert day _____ / _____ / _____		Time of concert Start <input type="text"/> Finish <input type="text"/>	
Rehearsal <i>Up to 4 hours is included in the hire charge</i>	Date _____ / _____ / _____ Start <input type="text"/> Finish <input type="text"/>	Additional rehearsal <i>if required (a charge may be made)</i>	Date _____ / _____ / _____ Start <input type="text"/> Finish <input type="text"/>
Which instruments will be required? <i>please tick all that apply</i> Main Organ <input type="checkbox"/> Chamber Organ <input type="checkbox"/> Piano <input type="checkbox"/> Harpsichord <input type="checkbox"/>			
Proposed ticket prices		Do you wish the instrument(s) to be tuned for this concert? <input type="checkbox"/>	
Will you be using? Chairs <input type="checkbox"/> Choir risers <input type="checkbox"/>		Required pitch and temperament _____	
Will you be bringing your own electrical equipment? <i>If so, we require evidence of an up-to-date PAT certificate</i> <input type="checkbox"/>		Name of keyboard player(s)	
Do you wish to seek permission to serve interval drinks? <input type="checkbox"/>		Do you wish to seek permission to record your concert? <input type="checkbox"/>	
<i>I have read the Information for Users booklet and agree to abide by the conditions set out</i>		Hire Fee £ VAT £ Total Due £ Invoice No Due by Paid	
Signed _____ Date _____ / _____ / _____			
<i>Head of the Chapel and Music Office</i>	<i>Chapel Secretary</i>	<i>Head Porter</i>	